

FINANCIAL STATEMENTS

DECEMBER 31, 2021

CONTENTS

Independent Auditors' Report	1-3
Statement of Financial Position	4
Statement of Activities	5
Statement of Functional Expenses	6
Statement of Cash Flows	7
Notes to Financial Statements	8-15



INDEPENDENT AUDITORS' REPORT

To the Board of Directors Ambulatory Surgery Access Coalition dba Operation Access

Opinion

We have audited the accompanying financial statements of Ambulatory Surgery Access Coalition dba Operation Access (a nonprofit organization), which comprise the Statement of Financial Position as of December 31, 2021, and the related Statements of Activities, Functional Expenses, and Cash Flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ambulatory Surgery Access Coalition dba Operation Access as of December 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Ambulatory Surgery Access Coalition dba Operation Access and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about's Ambulatory Surgery Access Coalition dba Operation Access ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Ambulatory Surgery Access Coalition dba Operation Access' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Ambulatory Surgery Access Coalition dba Operation Access' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

INDEPENDENT AUDITORS' REPORT

continued

Other Matter

Report on Summarized Comparative Information

We have previously audited Ambulatory Surgery Access Coalition dba Operation Access' 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated April 29, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Oakland, California

Harrington Group

April 20, 2022

STATEMENT OF FINANCIAL POSITION

December 31, 2021

With comparative totals at December 31, 2020

	2021	2020
ASSETS	 _	
Cash and cash equivalents (Note 2)	\$ 2,342,435	\$ 1,974,449
Accounts receivable	458,976	373,003
Prepaid expenses	56,034	51,357
Property and equipment (Note 5)	 	
TOTAL ASSETS	\$ 2,857,445	\$ 2,398,809
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable	\$ 24,916	\$ 13,289
Accrued liabilities (Note 6)	175,290	175,455
Deferred revenue	-	43,030
Paycheck protection program loan (Note 7)	289,450	 -
TOTAL LIABILITIES	 489,656	 231,774
NET ASSETS		
Without donor restrictions	1,665,789	1,621,035
With donor restrictions (Note 9)	702,000	 546,000
TOTAL NET ASSETS	 2,367,789	 2,167,035
TOTAL LIABILITIES AND NETS ASSETS	\$ 2,857,445	\$ 2,398,809

STATEMENT OF ACTIVITIES

For the year ended December 31, 2021 With comparative totals for the year ended December 31, 2020

	thout Donor	ith Donor	2021	2020
REVENUE AND SUPPORT				
Donated surgical and specialty services (Note 4)	\$ 31,850,000	\$ -	\$ 31,850,000	\$ 26,125,000
Contributions (Note 10)	53,780	2,377,705	2,431,485	2,378,671
Other donated products and services (Note 4)	147,909		147,909	108,468
Refunds and other revenues	36,130		36,130	-
Interest income	6,811		6,811	6,973
Paycheck protection plan forgiveness			-	254,277
Net assets released from restrictions (Note 9)	 2,221,705	 (2,221,705)	 	
TOTAL REVENUE AND SUPPORT	 34,316,335	 156,000	 34,472,335	 28,873,389
EXPENSES				
Specialty health care program	33,991,318		33,991,318	28,071,934
Management and general	150,099		150,099	139,527
Fundraising	130,164		 130,164	 164,872
TOTAL EXPENSES	 34,271,581	 -	 34,271,581	 28,376,333
CHANGE IN NET ASSETS	44,754	156,000	200,754	497,056
NET ASSETS, BEGINNING OF YEAR	 1,621,035	546,000	 2,167,035	 1,669,979
NET ASSETS, END OF YEAR	\$ 1,665,789	\$ 702,000	\$ 2,367,789	\$ 2,167,035

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended December 31, 2021

With comparative totals for the year ended December 31, 2020

	Spec	cialty Health	Mar	nagement				Total E	xpen	ses
	Ca	re Program	ano	d General	Fur	ndraising		2021		2020
Salaries and wages	\$	1,309,272	\$	99,662	\$	97,413	\$	1,506,347	\$	1,347,333
Payroll taxes and fringe benefits		328,805		25,472		23,500		377,777		317,057
Total personnel expenses		1,638,077		125,134		120,913		1,884,124		1,664,390
Donated surgical and specialty services		31,850,000						31,850,000		26,125,000
Additional donated products and services		147,747		81		81		147,909		108,468
Consultants		106,081						106,081		153,022
Rent, occupancy and incurance		78,090		4,882		4,503		87,475		124,249
Office supplies, equipment and postage		44,367		2,137		2,056		48,560		68,715
Telecommunications		36,683		2,290		2,098		41,071		26,064
Interpretive services		39,334						39,334		35,085
Marketing and volunteer recognition		29,676		54		371		30,101		40,789
Patient travel and ancillary costs		17,026						17,026		8,865
Audit and administrative fees				15,360				15,360		13,878
Meeting and travel		4,237		158		142		4,537		7,812
Miscellenous				3			-	3	-	(4)
TOTAL 2021 FUNCTIONAL EXPENSES	\$	33,991,318	\$	150,099	\$	130,164	\$	34,271,581		
TOTAL 2020 FUNCTIONAL EXPENSES	\$	28,071,934	\$	139,527	\$	164,872			\$	28,376,333

STATEMENT OF CASH FLOWS

For the year ended December 31, 2021

With comparative totals for the year ended December 31, 2020

	2021		2020		
CASH FLOWS FROM OPERATING ACTIVITIES:					
Change in net assets	\$	200,754	\$	497,056	
Adjustments to reconcile change in net assets to net cash provided					
by operating activities:					
(Increase) decrease in operating assets:					
Accounts receivable		(85,973)		(192,218)	
Pledges receivable		-		231,666	
Prepaid expenses		(4,677)		(2,166)	
Increase (decrease) in operating liabilities:					
Accounts payable		11,627		(59)	
Accrued liabilities		(165)		58,800	
Deferred revenue		(43,030)		43,030	
NET CASH PROVIDED BY OPERATING ACTIVITIES		78,536		636,109	
CASH FLOWS FROM FINANCING ACTIVITIES:					
Proceeds from paycheck protection program loan		289,450			
NET CASH PROVIDED BY FINANCING ACTIVITIES		289,450			
NET INCREASE IN CASH		367,986		636,109	
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		1,974,449		1,338,340	
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	2,342,435	\$	1,974,449	

NOTES TO FINANCIAL STATEMENTS

1. Organization

Ambulatory Surgery Access Coalition dba Operation Access ("Operation Access") was formed in May 1993 in the State of California with the goal of mobilizing a network of medical volunteers, hospitals, and referring community clinics to provide low-income uninsured people access to donated outpatient surgical and specialty care that improves their health, ability to work, and quality of life. Operation Access coordinates all specialty appointments and provides culturally responsive case management and interpretation services. The organization's traditional service area is nine San Francisco Bay Area counties (Alameda, Contra Costa, Marin, San Francisco, San Mateo, Santa Clara, Sonoma, Napa, and Solano). Operation Access is expanding to serve patients in other counties of California. Operation Access is based in San Francisco and employs twenty people to manage programs and coordinate services. The majority of revenue is derived from government contracts, private foundations, corporations, and individual donors. Operation Access arranged for 2,009 and 1,713 outpatient surgical procedures and diagnostic services, for eligible patients during the years ended December 31, 2021, and 2020, respectively.

2. Summary of Significant Accounting Policies

A summary of the significant accounting policies applied in the preparation of the accompanying financial statements is as follows:

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Without Donor Restrictions. Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

With Donor Restrictions. Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

NOTES TO FINANCIAL STATEMENTS

2. Summary of Significant Accounting Policies, continued

Cash and Cash Equivalents

Operation Access has defined cash and cash equivalents as demand deposits at bank, certificates of deposit, with an original maturity of three months or less, and money market accounts.

Accounts Receivable

Accounts receivable includes grants receivable at year end. No allowance for doubtful accounts has been provided as they are all deemed collectible.

Contributions and Pledges Receivable

Unconditional promises to give that are expected to be collected within one year are recorded as net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at fair value, which is measured as the present value of their future cash flows. The discounts on those amounts are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Amortization of the discount is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met. Operation Access reports unconditional contributions as restricted support if they are received with donor stipulations that limit the use of the donated assets.

Concentration of Credit Risks

Operation Access places its temporary cash investments with high-credit, quality financial institutions. At times, such investments may be in excess of the Federal Deposit Insurance Corporation insurance limit. Operation Access has not incurred losses related to these investments.

Fair Value Measurements

Generally accepted accounting principles provide guidance on how fair value should be determined when financial statement elements are required to be measured at fair value. Valuation techniques are ranked in three levels depending on the degree of objectivity of the inputs used with each level:

Level 1 inputs - quoted prices in active markets for identical assets

Level 2 inputs - quoted prices in active or inactive markets for the same or similar assets

Level 3 inputs - estimates using the best information available when there is little or no market

Operation Access is required to measure pledged contributions and donated materials and services at fair value. The specific techniques used to measure fair value for these financial statement elements are described in the notes below that relates to each element.

NOTES TO FINANCIAL STATEMENTS

2. Summary of Significant Accounting Policies, continued

Property and Equipment

Property and equipment are recorded at cost if purchased or at fair value at the date of donation if donated. Depreciation is computed on the straight-line basis over the estimated useful lives of the related assets. Amortization of leasehold improvements is computed using the straight-line method over the shorter of the remaining lease term or the estimated useful life of the improvements. Maintenance and repair costs are charged to expense as incurred. Property and equipment are capitalized if the cost of an asset is greater than or equal to five thousand dollars.

Contributed non-financial services

Contributions of donated non-cash assets are measured on a non-recurring basis and recorded at fair value in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received.

Functional Allocation of Expenses

Costs of providing Operation Access' programs and other activities have been presented in the Statement of Functional Expenses. During the year, such costs are accumulated into separate groupings as either direct or indirect. Indirect or shared costs are allocated among program and support services based primarily on the ratio of each activity's direct salary cost to total direct salary cost of all activities.

Income Taxes

Operation Access is exempt from taxation under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d.

Generally accepted accounting principles provide accounting and disclosure guidance about positions taken by an organization in its tax returns that might be uncertain. Management has considered its tax positions and believes that all of the positions taken by Operation Access in its federal and state exempt organization tax returns are more likely than not to be sustained upon examination. Operation Access' returns are subject to examination by federal and state taxing authorities, generally for three and four years, respectively, after they are filed.

NOTES TO FINANCIAL STATEMENTS

2. Summary of Significant Accounting Policies, continued

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets, liabilities, revenues, and expenses as of the date and for the period presented. Actual results could differ from those estimates.

Comparative Totals

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with Operation Access's financial statements for the year ended December 31, 2020, from which the summarized information was derived.

Reclassification

Certain accounts in the prior year's summarized information have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

Subsequent Events

Management has evaluated subsequent events through April 20, 2022, the date which the financial statements were available for issue. No events or transactions have occurred during this period that appear to require recognition or disclosure in the financial statements.

3. Liquidity and Availability of Resources

Operation Access sets an annual budget for each fiscal year and its CEO, Finance Committee, and Board of Directors meet quarterly to oversee operating revenue, expenditures, and liquidity. Operating revenue is defined by Operation Access as revenue that excludes funds designated solely for future fiscal years.

Operation Access has a target of maintaining 6 months of cash on hand to plan its operations and finance forecasted expenses, given the significant time between many funding requests and the start of grant periods. It is important to maintain sufficient reserves because it provides Operation Access the financial flexibility to operate continuously between grant cycles.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, Operation Access considers all planned and budgeted expenditures related to the ongoing activities of its programs, as well as management and general and fundraising activities. This amount excludes accounts receivable and liabilities.

NOTES TO FINANCIAL STATEMENTS

3. Liquidity and Availability of Resources, continued

As of December 31, 2021, Operation Access had 9 months of operating cash on hand to finance forecasted expenses, compared with 8 months as of December 31, 2020.

As of December 31, 2021, the following tables show the total financial assets held by Operation Access and the amounts of those financial assets that could readily be made available within one year of the statement of financial position date to meet general expenditures:

Cash and cash equivalents	\$2,342,435
Accounts receivable	<u>458,976</u>
Total financial assets at year-end	<u>\$2,801,411</u>

Financial assets available to meet expenditures over the next 12 months.

Total financial assets	\$2,801,411
Less: cash and pledges with donor restrictions	<u>(702,000)</u>
Assets available to meet expenditures in next 12 months	\$2, 099,411

4. Contributed Non-Financial Assets

11

Operation Access' contributed non-financial assets consists of donated surgical and specialty services and other donated products and services.

For the year ended December 31, 2021, Operation Access received a total of \$31,997,909 in contributed non-financial services, of which \$31,850,000 consisted of donated surgical and specialty services and \$147,909 donated products and services. There were no donor restrictions on the non-financial assets received by Operation Access as of December 31, 2021. Operation Access utilized the contributed nonfinancial assets received in its Specialty Health Care Program.

In terms of valuation techniques and inputs utilized by Operation Access to arrive at the fair value measurement Operation Access policy requires that when the donor states the market value of the donation, that value is used. As to the valuation of donated surgical and specialty services valuation is based on waived charges. Operation Access request partner hospitals to send the amounts of charges that were waived during the period. In 2021 Operation Access received the value of these hospital charges from four hospital systems, of which one also provided a valuation of physician charges. A fifth hospital system provided waived charges in 2020, but not in 2021, due to staffing transitions. Charges for this hospital system were estimated based on the known volume of procedures as compared with 2020 and the proportion that were operating room versus gastroenterology procedures"(of which operating room are valued at about 4 times the rate of gastroenterology procedures). The remaining hospital procedures, surgery center procedures, and physician services were valued based on a multiplication of the number of known procedures and other appointments, multiplied by the average waived charge amount for those services. The average charge rate was derived by the average charge rate for a sampling of waived charges received by Operation Access throughout the year. When insufficient sampling was available to update the average based on 2021 charges, the previous average value was used (from prior years).

NOTES TO FINANCIAL STATEMENTS

4. Contributed Non-Financial Assets, continued

Overall trends are noted, such as a 4% increase in the average charge rate of procedures. Operation Access' overall service volume increased by 17%, while the value of those services increased by 18% year-over-year. The percent of valuation represented by actual source data as opposed to estimated based on the multiplication of averages based on source data and volume decreased from 81% in 2020 to 63% in 2021, due to not receiving the hospital charges from the afore-mentioned hospital system.

5. Property and Equipment

Property and equipment at December 31, 2021 consist of the following:

Fixed assets	\$ 16,866
Computers and equipment	18,018
Less: accumulated depreciation and amortization	<u>(34,884</u>)
	<u>\$ -</u>

No depreciation expense was recorded during the year, as all property and equipment were fully depreciated.

6. Accrued Liabilities

Accrued liabilities at December 31, 2021 consist of the following:

Accrued vacation	\$117,407
Accrued salaries	<u>57,883</u>
	\$175,290

7. Paycheck Protection Program Loan

On March 30, 2021, Operation Access received loan proceeds in the amount of \$289,450 under the Paycheck Protection Program ("PPP"). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"), provides for loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business. The loans and accrued interest are eligible for forgiveness for a covered period of up to twenty-four weeks, as long as the borrower uses the loan proceeds for eligible purposes (which includes payroll, benefits, rent and utilities) and maintains its full-time staff equivalency levels.

The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral period for loan payments of either (1) the date that Small Business Administration ("SBA") remits the borrower's loan forgiveness amount to the lender or (2) if the borrower does not apply for loan forgiveness, 10 months after the end of the borrower's loan forgiveness covered period. Operation Access intends to use the proceeds for purposes consistent with the PPP guidelines.

NOTES TO FINANCIAL STATEMENTS

8. Commitments and Contingencies

Obligations Under Operating Leases

Operation Access leases various facilities and equipment under operating leases with various terms. As a result of the pandemic's uncertainty, with employees working from home, Operation Access negotiated a lower monthly rate than the prior year on their rental lease extension. Future minimum payments, by year and in the aggregate, under these leases with initial or remaining terms of one year or more, consist of the following:

Year end	ing De	cember 31,
		-

2022	\$69,915
2023	10,500
	<u>\$80,415</u>

Rent expense under operating leases for the year ended December 31, 2021 was \$104,032.

Impact of COVID-19 Virus

Operation Access has been adversely affected by the novel strain of coronavirus ("COVID-19") outbreak in the United States. In March 2020, the World Health Organization declared COVID-19 a global pandemic. This contagious virus has adversely affected the livelihoods of countless individuals and families, including many of Operation Access' donors, as well as the financial outlook of Operation Access' nonprofit and for-profit partners and clients. In particular, the virus has temporarily lessened the ability of some of Operation Access' core supporters and stakeholders to donate to Operation Access, and provide donated surgical and specialty services. The long-term impact of the COVID-19 virus on Operation Access cannot be foreseen at this time and is not reflected in these financial statements.

9. Net Assets With Donor Restrictions

Net assets with donor restrictions as of December 31, 2021 consist of the following:

Program services	\$415,000
Program services, San Mateo and Santa Clara Counties	74,000
General operating funds	60,000
Ancillary costs, patient support, patient travel	47,000
Program services, Marin County	30,000
Program services, Napa, Sonoma and Humboldt Counties	24,000
Program services, San Mateo County	20,000
Colorectal cancer screening	17,000
Program services, Napa County	<u> 15,000</u>
	\$702,000

For the year ended December 31, 2021, net assets with donor restrictions released from purpose restrictions were \$2,221,705.

NOTES TO FINANCIAL STATEMENTS

10. Contributions

Contributions for the year ended December 31, 2021 consist of the following:

Contract and government	\$1,306,030
Grants and grants-future years	935,500
Donations and events	<u> 189,955</u>
	\$2,431,485

11. Retirement Plan

Operation Access has a defined contribution retirement plan available to substantially all employees. Employees may contribute any whole percentage of annual compensation provided that it does not exceed maximum amounts as permitted by law. Operation Access made matching contributions equal to the first four percent of eligible compensation that an employee contributes to the plan. Employer contributions under this plan for the year ended December 31, 2021 were \$49,381.

12. Fair Value Measurements

The table below presents transactions measured at fair value on a non-recurring basis during the year ended December 31, 2021:

	Level 1	Level 2	Level 3	<u>Total</u>
Contributed non-financial assets	\$ -	\$31,997,909	\$ -	<u>\$31,997,909</u>

The fair value of contributed non-financial assets has been measured on a non-recurring basis using quoted prices for similar assets in inactive markets (Level 2 inputs).